

CONSTITUTION RULES OF THE SHOALHAVEN PIGEON FEDERATION INC 2014

1. OBJECTS

The principal objects of the Shoalhaven Pigeon Federation are:

- 1.1 To foster, develop, encourage and promote the sport of homing pigeon racing
- 1.2 To manage and conduct the competition within the sport of homing pigeon racing
- 1.3 Protection and advancement of the interest of its members in all matters connected with the sport.
- 1.4 The establishment and operation of a system of transport, liberation and reliable liberators to attend the birds in liberation at different race points.
- 1.5 Any other activities which the committee deems appropriate.

2. AFFILIATIONS

- 2.1 The Shoalhaven Pigeon Federation may enter into any arrangements for reciprocal concessions or affiliations with any association or other Federations with like aims and objects to it and for the benefit of its members.

3. OFFICE BEARERS

- 3.1 At the Annual General Meeting the members of the Shoalhaven Pigeon Federation shall elect the Office Bearers for the ensuing year, those Bearers being:

MANAGEMENT COMMITTEE.

President	Vice President
Secretary	Treasurer
Race Secretary	Ring Secretary

And one (1) ordinary member from each club.

EXECUTIVE COMMITTEE.

President	Vice President
Secretary	Treasurer
Race Secretary	

3.2 Duties of Offices Bearers

a) **PRESIDENT**

The President shall be chairperson at all meetings and shall be an ex-officio member of any Committee formed by the Shoalhaven Pigeon Federation. The president shall conduct all meetings in accordance with the constitution, shall have a casting vote at all meetings chaired, shall ensure all Office Bearers carry out their duties in accordance with the Constitution and generally oversee the management of the Shoalhaven Pigeon Federation.

b) **VICE PRESIDENT**

Should the President not be available to take up his normal role as Chairman, the Vice President will act in his position and will have the same powers of control over the meeting. Should all the above members be absent for the meeting, any committee member will become the Chairman. The President's powers as Chairman will then pass to the member.

c) **SECRETARY**

The secretary shall attend to the general business of the Shoalhaven Pigeon Federation, maintain minutes of all Shoalhaven Pigeon Federation meetings, attend to all correspondence, keep a record of all members, pay to the Treasurer all monies received keep a record of all attendance at meetings

d) **TREASURER**

The Treasurer shall receive all monies, give official receipts and deposit all monies with the financial institution handling the Shoalhaven Pigeon Federations finances. Have charge and maintain all proper books of accounts, cheque and receipt books and bank accounts. Pay all accounts properly incurred by the Shoalhaven Pigeon Federation and prepare a financial statement to be audited and presented at the Annual General Meeting.

e) **RACE SECRETARY**

Shall have organizational control of all competitions held on behalf of the Shoalhaven Pigeon Federation. The Race Secretary shall conduct the correspondence applicable to the races, collect all monies paid in connection with the races and pass same onto the Treasurer and shall hold all books and papers, etc., appertaining to the race. The Race Secretary shall maintain records needed to ensure the smooth management of the races and associated awards from year to year.

f) **RING SECRETARY**

Shall be responsible for all matters pertaining to ring purchases and sales. Shall receive all monies paid for rings and pass same onto the Treasurer. Shall conduct all correspondence necessary to purchase or sell rings, and keep records of all rings sold.

g) **PUBLICITY OFFICER**

Shall be responsible for the publicity and promotion of the activities of the Shoalhaven Pigeon Federation. The publicity officer must bear in mind the good name of the Shoalhaven Pigeon Federation, remember the aims of the Shoalhaven Pigeon Federation and must not make comments that are prejudicial to the Shoalhaven Pigeon Federation in any way. The Publicity Officer has full editorial control over content, but remains responsible to the Executive Committee for all items published.

- 3.3 The President shall not be a delegate from any Affiliated Club, but must be a member of an Affiliated Club. However, it shall not be necessary for the Vice President, Secretary, Treasurer, Race Secretary, Ring Secretary, to be members of any affiliated club.

4. MANAGEMENT

- 4.1 The management of the Shoalhaven Pigeon Federation shall be vested in a management committee comprising of President, Vice President, Secretary, Treasurer, Race Secretary, Ring Secretary and one (1) Ordinary Member from each club.
- 4.2 The management committee shall meet monthly, or at such other times as it may consider appropriate from time to time.
- 4.3 An Executive Committee, consisting of the President, Secretary, Treasurer, Race Secretary and Vice President, shall have the power to make interim decisions on behalf of the Shoalhaven Pigeon Federation, such decisions to be ratified at the next meeting of the Management Committee.

5. ANNUAL GENERAL MEETINGS

- 5.1 The Annual General meeting of the Shoalhaven Pigeon Federation shall be held each year.
- 5.2 At the Annual General meeting, the Secretary shall ensure an Annual Report of the Shoalhaven Pigeon Federation's activities and accounts for the preceding year is presented.
- 5.3 At the Annual General Meeting all Office Bearers shall retire. An independent chairperson appointed and the meeting shall then elect members to fill those offices for the ensuing year. Nomination of Office Bearers must be in writing or from the floor of the meeting. Each nomination shall be proposed by one Shoalhaven Pigeon Federation member and shall be consented to by the Nominee.
- 5.4 Only current individual financial flying members of the Shoalhaven Pigeon Federation intending to fly the upcoming season shall be entitled to vote at the Annual General Meeting. The membership fee of ten (10) dollars for clubs and ten (10) dollars for each individual financial flying member is to be paid prior to the Annual General Meeting commencing and each member shall be entitled to one vote only.

6. CASUAL VACANCIES

- 6.1 The management committee shall have the power to appoint members to fill any causal vacancies of any office, Appointees shall hold that office until they resign, retire or until the next Annual General Meeting.

7. EXTRAORDINARY GENERAL MEETING

- 7.1 An extraordinary general meeting may be called at any time by the Secretary or upon requisition in writing signed by not less than two delegates representing two clubs. At the meeting the matters discussed shall be only those specified in the requisition. In the event of a Special Meeting being requisitioned, the Secretary shall notify all members of such meeting at least 14 days before the date upon which such meeting is called using Google, Pigeon Race.net or prepaid post or email.

8. MEETING PROCEDURE

- 8.1 Minutes of the proceedings of meeting shall be kept by the Secretary and shall be open for inspection by any member of the Shoalhaven Pigeon Federation.
- 8.2 The president or in his absence, the Vice President shall act as Chairperson at all meetings of the Shoalhaven Pigeon Federation. In the absence of both those officers, the meeting shall elect a member to act as Chairperson.
- 8.3 The Chairperson shall have the casting vote only.
- 8.4 Each Club / Society affiliated with the Shoalhaven Pigeon Federation shall nominate one club member to be that clubs representative on the Management Committee for that season. The club must also elect a delegate to attend meetings on the clubs behalf. Any decision needing to be made on flying matters must be taken back to the clubs for the current Individual Financial Flying members to vote on.

8.4.1 **MINUTES.**

At least seven (7) days prior to each Management Committee Meeting of the Shoalhaven Pigeon Federation the Minutes of the previous meeting will be posted on Pigeon Race.net, if clubs are unable to access this information they can apply to the Secretary to be notified by prepaid post or email of the immediate preceding Management Committee Meetings Minutes, such Minutes to contain all resolutions to be put before the (next) Management Committee Meeting of the Shoalhaven Pigeon Federation.

8.4.2 Each Club, if it considers it necessary, shall discuss the proposed Resolution and shall as a Club, conduct a ballot there on. The club shall there upon certify in writing the results of the voting, noting the number of votes supporting and opposing the motion.

8.4.3 The Delegates shall at the Management Committee Meeting produce to the Secretary of the Shoalhaven Pigeon Federation the Certificate of the Club's voting, signed and stamped and dated by the Club Secretary.

8.4.4 All resolutions shall be determined by calculating the Total votes supporting and the total votes opposing and be passed by a simple majority of those votes except as may be set out in these rules.

8.4.5 Delegates shall be entitled to move amendments to resolutions, provided such amendments are certified by the proposing club secretary in writing. All flying matters must be taken back to clubs for current Individual Financial Flying members to vote on.

8.5 **QUORUM.**

Representation from two (2) different Clubs irrespective of the number of delegates attending shall form a quorum at any convened Management Committee Meeting of the Shoalhaven Pigeon Federation. If a quorum is not present within half an hour of scheduled starting time, the meeting shall stand adjourned until the date of a new meeting is determined by the executive committee.

8.6 Any Management Committee member who fails without leave of absence, to attend three (3) subsequent management committee meetings, shall cease to be a member thereof.

8.7 The Secretary shall ensure fourteen (14) days notice is given to all member clubs of the Annual General Meeting and any Extraordinary General Meeting via Google, Pigeon Race.net or prepaid post or email. Such notice shall include any unusual motion to be submitted to the meeting. Notices shall be served in the manner prescribed herein.

8.8 Any resolution be passed by a simple majority vote; for and against, by the current Individual Financial Flying members and be binding on all clubs, whether they are present at such meeting or not and irrespective of that clubs vote.

8.9 No intoxicating liquor shall be allowed at Shoalhaven Pigeon Federation Meetings without the permission of the Executive Committee.

9. MEMBERSHIP

9.1 There shall be two classes of Membership

A) Club Affiliation Membership which is a fee of ten (\$10.00) dollars.

B) Individual Financial Flying Membership which is a fee of ten (\$10.00) dollars per member.

9.2 Membership of the Shoalhaven Pigeon Federation shall be open to Clubs/Societies having all Members residing and flying to positions within the Shoalhaven Pigeon Federation boundaries and each Club or Society shall be entitled to become a member of the Shoalhaven Pigeon Federation if invited to join in the Shoalhaven Pigeon Federation after being so invited following a ballot of all other Member Clubs and Societies Individual Financial Flying members of the Shoalhaven Pigeon Federation.

9.3 A Club/Society withdrawing or not competing with the Shoalhaven Pigeon Federation shall be only allowed to rejoin and again compete when the Shoalhaven Pigeon Federation is flying the same line as the year in which the club failed to compete or the equivalent route.

9.4 Each Individual Financial Flying member of each Club or Society shall only become a member of the Shoalhaven Pigeon Federation when payment of the fee set out in Rule 9.1 B, has been received by the Secretary of the Federation. Only a person living within the boundaries of the Federation shall be entitled to become an Individual Financial Flying Member.

9.5 All clubs affiliated with the Shoalhaven Pigeon Federation shall pay an annual fee as set in rule 9.1 A, to the Shoalhaven Pigeon Federation at the Annual General Meeting or on admission of the Club/Society to the Shoalhaven Pigeon Federation.

9.6 All Individual Financial Flying members of a club/society shall pay to the Shoalhaven Pigeon Federation Inc, a fee which shall be fixed at the Management Committee Meeting in April for Transportation and Liberation costs for the upcoming season and the Clubs to which these members belong shall be liable to ensure the fee is paid.

9.7 The Shoalhaven Pigeon Federation shall have the power at any time to call an affiliated or associated Club/ Societies to levy their members to cover any loss which the Shoalhaven Pigeon Federation may incur at any time.

9.8 The Shoalhaven Pigeon Federation may elect to Life Membership of the Shoalhaven Pigeon Federation any person who has rendered outstanding service to the Shoalhaven Pigeon Federation, such election to be made following the submission of a Notice of Motion by an affiliated Club and presented to a Management Committee Meeting for discussion. The unanimous vote of all Delegates at the meeting is required before the person so nominated shall be granted Life Membership.

- 9.9 Any individual member of a Club/Society may resign by giving written notice. Resignation shall take effect immediately upon receipt by the Secretary of such notice.
- 9.10 Any individual member of Club withdrawing from or being expelled from the Shoalhaven Pigeon Federation, shall cease to have an interest in or a claim against the assets of the Shoalhaven Pigeon Federation but shall be liable for any outstanding payments to the Shoalhaven Pigeon Federation as at the date of withdrawing or expulsion.

10. DISCIPLINE

- 10.1 Any Club/Society or any member of any Club/Society affiliated with the Shoalhaven Pigeon Federation whom the Management Committee believes to not have acted in the best interest of the Shoalhaven Pigeon Federation, or who has breached any provision of the By-Laws or Rules of the Shoalhaven Pigeon Federation or any affiliated Club or dissents from a decision of the Shoalhaven Pigeon Federation or its officers, may be called to appear before the full Management Committee to show cause why they should not be suspended or expelled from the Shoalhaven Pigeon Federation.
- 10.2 The Management Committee may consider written reports relative to discipline of any Club/Society or member thereof or hear any evidence from any person.
- 10.3 If the Management Committee so decides, it shall cite the executive of any Club/Society or a member of such Club/Society to appear before it at the next available meeting, having given the member not less than 14 days written notice of the meeting.
- 10.4 At the meeting, consideration will be given to all facts available from all parties, and there after a decision must be passed by two thirds (2/3) majority of the Management Committee present. In the hearing the Management Committee shall adhere to the tenet of natural justice.
- 10.5 In disciplining any member the Shoalhaven Pigeon Federation may elect to suspend or disqualify any Club/Society or member thereof from the Shoalhaven Pigeon Federation or from participating in its activities and/or fine such Club/Society and/or member as it may consider appropriate in the circumstances.
- 10.6 Any person or persons carrying on any fraudulent practice in any matter connected with the sport of pigeon racing may be fined and/or suspended and/or disqualified from the Shoalhaven Pigeon Federation for period nominated by the Shoalhaven Pigeon Federation. Any fine imposed shall be paid within twenty eight (28) days of imposition thereof.
- 10.7 Any Club/Society disqualifying a member thereof for any reason must report same to the Shoalhaven Pigeon Federation within seven (7) days.

- 10.8 Any member of any Club/Society affiliated with the Shoalhaven Pigeon Federation being disciplined by the Club/Society may appeal by notice, in writing, to the Secretary of the Shoalhaven Pigeon Federation. Who shall there upon obtain from the Club/Society a written report in respect of the penalty imposed by it, on its member and shall thereafter submit a report to the Executive Committee. Which may then determine that the disciplined member shall have the right to appear before the Executive Committee to present evidence in relation to the incident resulting in the discipline. The Executive Committee shall have the power to confirm or overrule the decision of the Club/Society. In which case, the finding of the Shoalhaven Pigeon Federation shall be binding on both the member and the Club/Society and no further right of appeal shall exist.
- 10.9 No Club shall be admitted to or remain affiliated with the Shoalhaven Pigeon Federation who has amongst its members any person who has been disqualified for life by either the Club or the Shoalhaven Pigeon Federation or other Federations.

11. FINANCIAL MANAGEMENT

- 11.1 The income and property of the Shoalhaven Pigeon Federation shall be applied solely towards the promotion of the Shoalhaven Pigeon Federation's objectives and no portion thereof shall be paid or transferred directly or indirectly to the members of the Shoalhaven Pigeon Federation, except where such member is or becomes an employee of the Shoalhaven Pigeon Federation.
- 11.2 All expenditure in excess of \$100.00 shall be approved in advance by the Management Committee.
- 11.3 All cheques issued by the Shoalhaven Pigeon Federation shall be signed by any two of the following: President, Secretary or Treasurer
- 11.4 The Treasurer shall keep all books of account as may be determined by the management committee. The books shall be subject to annual audit.
- 11.5 The Shoalhaven Pigeon Federation shall appoint an auditor who shall audit the Shoalhaven Pigeon Federations books of account annually and prepare a report thereon for presentation by the Treasurer to the Annual General Meeting.
- 11.6 The Financial year of the Federation will end on the 30 November in each year.
- 11.7 Any sub-committee or subsidiary group shall keep such books of account as may be specified by the Treasurer and shall at any time upon demand present those books to the Treasurer for audit.
- 11.8 All office bearers other than Secretary, Treasurer, Auditor, Race Secretary and Ring Secretary shall be and act in an honorary capacity. The Secretary, Treasurer, Race Secretary and Ring Secretary shall be entitled to an honorarium as determined by the Shoalhaven Pigeon Federation from time to time.

12. BY-LAWS

- 12.1 The Management Committee shall have the power to make and promulgate by-laws to ensure the satisfactory management of the Shoalhaven Pigeon Federation and any other divisions or Committees of the Federation.

13. AMENDMENTS TO THESE RULES

- 13.1 All amendments to these rules shall be made at the Annual General Meeting or an Extraordinary General Meeting called for the sole purpose of amending these rules.
- 13.2 Any amendments to these rules shall first be considered and approved by the Management Committee. When so approved the Secretary shall circulate the proposed amendments via Google, Pigeon Race.net or by prepaid post or email to the members not less than fourteen (14) days prior to the date of the meeting.
- 13.3 Amendments to these rules shall be passed by a simple majority vote of the current Individual Financial Flying members of the Federation.

14. WINDING UP

- 14.1 The Shoalhaven Pigeon Federation may be dissolved and wound up at any time by way of a resolution to the effect passed at an Extraordinary General Meeting specifically called for that purpose. Notice of the resolution shall be given to all members as specified by these rules, and if passed by a majority of not less than 75% of the members of the Shoalhaven Pigeon Federation, the Shoalhaven Pigeon Federation shall be deemed to be dissolved and wound up.
- 14.2 At the meeting the members shall resolve as to how to distribute the assets and funds of the Shoalhaven Pigeon Federation (after making provision for the payment of all debts), provided that such assets and funds shall be distributed only to a nonprofit organization having like or similar aims to the Shoalhaven Pigeon Federation and in no event are the funds to be distributed to the Clubs and/or Members of the Shoalhaven Pigeon Federation.

15. FEDERATION BOUNDARIES

- 15.1 The boundaries of the Shoalhaven Pigeon Federation shall be those as may from time to time be determined by resolution passed at the Annual General Meeting or an Extraordinary General Meeting for that purpose, and shall be confirmed at each Annual General Meeting of the Shoalhaven Pigeon Federation. The boundaries are of the City of Shoalhaven and the Parish of Broughton Municipality of Kiama. The Northern boundary of the Parish of Broughton is located approximately at the water reservoir, Princes Highway, Mt Pleasant Ridge. These boundaries take in the three (3) clubs now affiliated with the Shoalhaven Pigeon Federation, their club members' residences and their lofts must be located within these boundaries.
- 15.2 No person living outside the Shoalhaven Pigeon Federation boundaries shall be entitled to compete in Combine races and competitions conducted by the Shoalhaven Pigeon Federation, if flyers outside the Shoalhaven Pigeon Federation boundaries are invited to do so they will be subject to the terms and conditions set by the Shoalhaven Pigeon Federation for that Combine or competition only. Any persons invited to participate in club events residing outside the Shoalhaven Pigeon Federation boundaries by an individual club/society must seek the Shoalhaven Pigeon Federations approval to do so.

16. MISCELLANEOUS

- 16.1 All notices required to be given may be communicated to members via Google, Pigeon Race.net or by prepaid post or email to the address of the member shown in the Shoalhaven Pigeon Federation's records, by publication in any magazine or newsletter published by the Shoalhaven Pigeon Federation or by display on a notice board on the Shoalhaven Pigeon Federation premises.
- 16.2 The Management Committee may appoint sub-committees to deal with any matter of the Shoalhaven Pigeon Federations activities as it considers appropriate. The President shall be an ex-officio member of any sub-committee so formed.
- 16.3 The Shoalhaven Pigeon Federation shall affect public liability insurance in a sum not less than that prescribed by the Association Incorporation Act and shall ensure that such insurance is maintained.
- 16.4 Any interpretation of these rules in a matter of dispute is made by the current Individual Financial Flying members. The decision of which shall be final and binding.

FEDERATION IMMUNITY.

The Shoalhaven Pigeon Federation shall not be responsible for the loss or damage of any clubs or individuals property. Clubs are responsible for all Shoalhaven Pigeon Federation race baskets while in their Possession both during and after the race season.